

VIRGINIA BEACH SENIORS GOLF CLUB

MONTHLY TOURNAMENT COMMITTEE RESPONSIBILITIES AND ASSIGNMENTS

2016

The Monthly Tournament Committees will be published to the entire membership before the first tournament. Each committeeman is responsible to arrange for a substitute if he cannot attend any week. At the end of each month, the incoming committee captain is to obtain the club briefcase from the outgoing captain. The briefcase will contain, membership application blanks, pens, golf balls for closest to the pin (CTTP) winners, calculator, etc. The Tournament Director will deliver the briefcase to the committee captain and then supply the materials and balls as necessary throughout the year.

Responsibilities and Guidelines

- 1- One week prior to each match, the monthly committee captain is to contact the scheduled golf course to confirm the date, time and course condition.
- 2- Determine the format for play
 - a. Once a month use a format where peers play as a team.
 - b. Coordinate with the Computer Committee as needed. add any late absentees and to confirm that pairings sheets are sent to the course at least 24 hours before play (or as requested by particular course)
3. On the day of the event, arrive at the course early (about 30-40 minutes) and:
 - a. Check with the course pro shop for members calling in to cancel.
 - b. Disseminate the team pairings and WEDGE scorecards to the team captains, making adjustments for "no shows".
 - c. Inform the team captains of tees to be played and starting hole for their team. Determine whether the "lift, clean and place" rule should be announced.
 - d. Confirm the holes for CCTP, obtaining the markers and identifying who is responsible for taking them out and bringing them in.
4. Upon completion of play, collect the prize money from each team captain (\$3 per player) as he turns in his team's scorecard.
 - a. Have a Monthly Tournament Committee member verify the scorecard for correctness.
 - b. Once the winning teams have been determined, dispense the prize money as follows: 1st place – 50%, 2nd place – 30% and 3rd place – 20%. In the event of a tie, dispense the funds evenly (tied for 1st, divide the 1st and 2nd place money; tied for 2nd, divide the 2nd and 3rd place money; tied for 3rd, divide the 3rd place money). In peer play format there will be one winning team in each flight and the prize money from that flight is awarded to that team.
5. Distribute the Prize money to winners as described in #4 above and award two sleeves of balls to each of the CCTP winners.
6. Complete the "MASTER" pairings sheet, identifying the three winning teams (all members and their dollar amounts) plus the CCTP winners. Give the scorecards and adjusted pairings sheet to the following week's computer person. This is also a good time to establish the next week's format, etc.

(See Page 2)

MONTHLY TOURNAMENT COMMITTEE ASSIGNMENT

Month	Names	Contact Numbers
April	Captain, Ted Quinter	390-6719
	Joe D'Amato	460-3331
	Ray DuBois	481-4468
May	Captain, Bill Hayden	481-7288
	Don Porfano	426-9899
	Herb Perlin	289-6888
June	Captain, Pete Bondi	496-1426
	Bill Zobel	496-1774
	Larry Hurley	467-8536
July	Captain, Mickey Spilka	463-4762
	Jimmy Faison	460-3118
	Frank Mixner	495-0845
August	Captain, Larry Guthrie	468-0256
	Gene Nielsen	430-3696
	Ted Morandi	460-6592
September	Captain, Ron Kelly	363-0735
	Dave Carre	217-2342
	Sam Simonis	474-1053
October	Captain, Lane Mashaw	675-5566
	Brian Shaw	424-5905
	Chick Moon	497-5757
November	Captain, Steve Schaefer	274-3384
	David Mashaw	436-3715
	Bob Varone	563-8625